

# ALBERT J. ELLIS AIRPORT EMERGENCY CONTINGENCY PLAN

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The Albert J. Ellis Airport has prepared this Emergency Contingency Plan pursuant to §42301 of the FAA Modernization and Reform Act of 2012. Questions regarding this plan can be directed to Chris White, AAE at [Chris\\_White@onslowcountync.gov](mailto:Chris_White@onslowcountync.gov). The Albert J. Ellis Airport is filing this plan with the Department of Transportation because it is a commercial airport.

This plan describes how, following excessive tarmac delays and to the extent practicable, The Albert J. Ellis Airport will:

- Provide for the deplanement of passengers;
- Provide for the sharing of facilities and make gates available at the airport; and
- Provide a sterile area following excessive tarmac delays for passengers who have not yet cleared United States Customs & Border Protection (CBP).

The Albert J. Ellis Airport has facility constraints that limit our ability to accommodate diverted flights or maintain the airport's safe operation and strongly encourages aircraft operators to contact the airport at (910) 324-1100 ext 3168 for prior coordination of diverted flights, except in the case of a declared in-flight emergency. Specific facility constraints include the following:

- Limited Capacity to Accommodate Aircraft Larger than Group 3
- Limited Number of Terminal Gates
- Limited Aircraft Parking Areas
- Limited Fueling Capacity
- Limited Size of Sterile Area
- No On-Site CBP/Customs Processing Facilities

During diversion events the Albert J. Ellis Airport will issue NOTAMs regarding its ability to accommodate diverted flights to ensure the safe and efficient operation of the airport and its ability to serve the civil aviation needs of the public during irregular operations events.

## Airport Information

Name of Airport: Albert J. Ellis Airport

Name and title of person preparing the plan: Chris White, AAE Airport Director

Preparer contact number: 910-989-3162

Preparer contact e-mail: chris\_white@onslowcountync.gov

Date of submission of plan: May 10, 2012 Revised: May 10, 2017

Airport Category: Large Hub  Medium Hub  Small Hub  Non Hub

## Contact Information

In the event of diversion or other irregular operations events, aircraft operators should contact the Airport at 910-989-3168, 910-324-1100 or 910-989-3166 for assistance.

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## **Plan to Provide for the Deplanement of Passengers Following Excessive Tarmac Delays**

The Albert J. Ellis Airport does not currently own or operate any of the equipment needed to safely deplane passengers from air carrier aircraft and is, therefore, unable on its own to provide for the deplanement of passengers. Additionally, airport personnel are not trained to assist in the deplanement of passengers using equipment owned or operated by air carriers or contract service providers. We will provide a list of airlines, ground handlers, fixed base operators and others who may have the necessary equipment and personnel to safely deplane passengers to airlines as soon as practicable after receiving requests from such airlines experiencing excessive tarmac delays at the contact number listed above.

## **Plan to Provide for the Sharing of Facilities and Make Gates Available in an Emergency**

The airport can accommodate aircraft up to and including A319/B737-500 at all gates and B767-200 aircraft at one of our gates. In the event of multiple aircraft (greater than 4) the aircraft will need to deplane passengers from remote hard stand parking positions with the assistance of the Airport's FBO.

Two of the three gates at The Albert J. Ellis Airport are currently under preferential lease to air carriers and are not controlled by the airport during those time periods when the tenant airline is using or scheduled to use the gates. We are unable to direct a tenant airline to accommodate another air carrier aircraft at its leased gate during those time periods when the gate is in use or scheduled to be in use. We will direct our tenant air carriers to make gates and other facilities available to an air carrier seeking to deplane at these exclusively-leased gates during those time periods the gates are not in use or not scheduled to be in use to the maximum extent practicable.

## **Plan to Provide a Sterile Area for Passengers Who Have Not Cleared United States Customs and Border Protection**

The Albert J. Ellis Airport does not have international passenger processing facilities. We will coordinate with local CBP and law enforcement officials to identify suitable areas and procedures for establishing a temporary sterile area into which international passengers on diverted aircraft who have not yet cleared United States Customs and Border Protection can be deplaned. Once these efforts are complete, we will coordinate with local CBP officials to develop procedures that will allow international passengers who have not yet cleared United States Customs and Border Protection to be deplaned into these sterile areas to the extent practicable.

## **Public Access to the Emergency Contingency Plan**

The Albert J. Ellis Airport will provide public access to its emergency contingency plan through one or more of the following means:

- Posting in a conspicuous location on the airport website (<http://www.flyOAJ.com>)
- Providing notice of the availability of the plan on the airport's social media accounts.